



Startup Bangladesh Limited

Bangladesh Computer Council

Information and Communication Technology Division

Government of the People's Republic of Bangladesh

ICT Tower (1st Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Email: info@ startupbangladeshvc.gov.bd, Web: www.startupbangladeshvc.gov.bd



JOB OPPORTUNITY

Startup Bangladesh Limited is a venture capital company wholly owned by ICT Division, The Government of Bangladesh.

Positions: The Company is seeking for portfolio candidates for the below positions:

Sl	Position	Requirement	Requirement description
1	Manager Investment	Education required	Bachelor's degree, preferably in Business, Management, Economics or equivalent from a reputed University in Bangladesh or abroad
		Years of Experience	Minimum five years of relevant work experience. Prior fund experience is preferred, though not required, and broader investment experience will be considered
2	Investment Analyst	Education required	Bachelor's degree in finance and/or accounting is required from a reputed University in Bangladesh or abroad
		Years of Experience	Previous experience (2 - 4 years) with and knowledge of the world of technology startups including strong skills in running valuation model for startups to late growth companies
3	Investment Associate	Education required	Bachelor's degree, preferably in Business, Management, Economics or equivalent in Engineering, Computer Science, IT, Electronics or related from a reputed University in Bangladesh or abroad.
		Years of Experience	Minimum 2 to 4 years of experience required. Preference to candidates with experience in incubators, accelerators, investment firms, VC funds, family office or development sector.
4	Marketing Manager	Education required	Graduation in Marketing/ Business discipline from any reputed university in Bangladesh or abroad. (Masters Optional)
		Years of Experience	5-7 years experience in Startup/ Government/ Advertising/ Development Sector/ Non Profit Organization/ Financial Sector
5	IT Specialist	Education required	Bachelor's degree in Computer Science or Computer/Electrical Engineering from a reputed University in Bangladesh or abroad
		Years of Experience	Minimum 3 years' experience in IT infrastructure management
6	Legal Associate	Education required	A Bachelor of Laws (LL.B Honours) degree from a reputable University from Bangladesh or abroad
		Years of Experience	Experience in a law firm is preferred. The ideal candidate would have at least two (2) years' experience in a company legal department or law firm
7	Operations Accountat	Education required	Bachelor's degree in Accounting from reputed University in Bangladesh or abroad. Those enrolled in CPA/CMA will be given preference.
		Years of Experience	3+ years accounting experience. Business experience in Finance, Portfolio valuations, private equity or startup/venture capital industry will be an added advantage.
8	Portfolio Accountant	Education required	Bachelor's Degree in Accounting, Finance, Business or Economics from a reputed University in Bangladesh or abroad
		Years of Experience	3-5 years of experience in Finance. Portfolio valuations, private equity or startup/venture capital industry knowledge will be given preference
9	Executive Assistant to MD	Education required	Bachelor's degree from a reputed University in Bangladesh or abroad
		Years of Experience	Minimum 2-3 years previous experience. Prior experience in providing support to other C-level executives will be given preference

Detail information including job description of each position, job role/accountabilities, required experience and educational requirements are available at the Detail Job Description Files available in ICTD Division and Bangladesh Computer Council website noticeboard: ictd.gov.bd and bcc.gov.bd. For further query, please contact at info@startupbangladeshvc.gov.bd

Location: Dhaka, Bangladesh.

Compensation: Commensurate with experience.

Application Procedure: Interested candidates may apply with detailed CV including a cover letter sending email to info@startupbangladeshvc.gov.bd by **31/10/2020** mentioning subject as Application for the position of 'NAME OF POSITION' drawing Attention of Tina F. Jabeen, Managing Director and CEO.

Date: October 13, 2020

Memo: 56.01.0000.043.11.010.20-30

Tina F. Jabeen
Managing Director & CEO