

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka.
Personnel Service Section
www.ictd.gov.bd

No. 56.00.0000.015.25.003.18-143

Date: 16.02.2020


To: Chief Accounts Officer
Information & Communication Technology Division
CGA Bhaban, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the Knowledge-sharing Program on IT Service, Smart City, Smart Office Management, e-governance and G-Cloud Solutions in Tokyo, Japan from 23.02.2020 to 28.02.2020 or nearest possible date under the following terms and conditions mentioned in para-02:

Sl.	Name	Designation
1.	Mr. A. B. M. Arshad Hossain	Director General (Additional Secretary), Department of Information and Communication Technology
2.	Mr. Md Mamun-Al-Rashid	Additional Secretary, Information & Communication Technology Division
3.	Dr Md Abdul Mannan	Project Director (Additional Secretary), Access to Information (a2i) Project
4.	Mr. Md. Firoz Sarker	Deputy Director, Department of Information and Communication Technology
5.	Dr. Vanesa Rodrigues	Deputy Director, Department of Information and Communication Technology

02. Terms and conditions:

- (a) Entire period of this travel will be treated as on duty;
- (b) All expenses in this connection will be borne by the Department of Information and Communication Technology;
- (c) They will leave for Japan on 22 February, 2020 or nearest possible date;
- (d) They will draw their pay and allowances in local currency for the entire period of this travel;
- (e) They will have to submit a report on the programme within 5 days of their return;
- (f) They will keep contact with the higher authorities using online communication system/applications during the programme.


16.02.2020
Raza Md. Abdul Hye
Deputy Secretary
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Cell:+88-01710-873246
E-mail: raza6676@ictd.gov.bd


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Copy for information and necessary action (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Ministry of Public Administration, Dhaka.
5. H.E. The Ambassador, Embassy of Bangladesh in Japan (By Bag).
6. H.E. The Ambassador, Embassy of Japan in Bangladesh.
7. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
8. Director General, Department of Information and Communication Technology, Agargaon, Dhaka.
9. Director General, Department of Immigration and Passports, Agargaon, Dhaka.

10. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
11. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [With the request to Issue Note Verbale].
12. PS to Honorable State Minister, Information & Communication Technology Division, Agargaon, Dhaka.
13. PS to Senior Secretary, Information & Communication Technology Division, Agargaon, Dhaka.
- ✓ 14. Senior Systems Analyst, ICT Division (With the request to publish this GO on the website).
15. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
16. Mr/Ms.....


16.02.2020
Raza Md. Abdul Hye
Deputy Secretary