

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
Personnel Service Section

Fax: 8181565, URL: www.ictd.gov.bd

No. 56.00.0000.015.25.004.15-673

Date: 08 September 2015

To : Chief Accounts Officer
Information & Communication Technology Division (ICTD)
CGA Bhaban, Segun Bagicha, Dhaka.

Subject: Sanction to participate the "Capacity Building on ITEE Management Project" related ITPEC Executive Director Meeting (EDM) in Hanoi, Vietnam to be held from 29-30 September, 2015.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of the following officers to participate the "Capacity Building on ITEE Management Project" related ITPEC Executive Director Meeting (EDM) in Hanoi, Vietnam to be held from 29-30 September, 2015; under the terms and conditions described in para-02:

Sl. No.	Officers Name and Designation	Office
01.	Mr. Mohammad Enamul Kabir Project Director	Capacity Building on ITEE Management Project, Bangladesh Computer Council.
02.	Mr. Md. Golam Sarwar Project Manager	Capacity Building on ITEE Management Project, Bangladesh Computer Council.

02. **Terms and conditions:**

- (1) All expenses in this connection will be borne by the JICA.
- (2) They will leave for Vietnam 28 September 2015 or nearest possible date and will return to Dhaka on 01 October 2015 or nearest possible date.
- (3) While on visit they will be treated as on duty.
- (4) They will draw their pay and allowance in local currency during the aforesaid period.

03. This sanction has been issued in public interest and with the approval of competent authority.

Your's sincerely


(K M Ali Azam)

Senior Assistant Secretary
Phone: 02- 8181648 (off.)

Copy for information and necessary action(Not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H. E. Ambassador, Embassy of Bangladesh in Hanoi, Vietnam (By bag).
3. H. E. Ambassador, Embassy of Vietnam in Bangladesh.
4. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
5. Executive Director, Bangladesh computer Council, Agargaon, Dhaka.
6. Managing Director, Bangladesh Hi-Tech Park Authority, BCC Bhaban, Agargaon, Dhaka.
7. Directorate General, Directorate of ICT, BANSDOC Bhaban, Agargaon, Dhaka.
8. DG. Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet enclosed for issuing Note Verbal/LOI in favour of the said official]
9. Controller, Office of the Controller of Certifying Authorities (CCA), BCC Bhaban, Agargaon, Dhaka.
10. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
11. Joint Secretary (All), ICT Division, MoPT&IT, Agargaon, Dhaka.
12. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
13. PS to Hon'ble State Minister, Information & Communication Technology Division.
14. Mr. Mohammad Enamul Kabir, Project Director, Capacity Building on ITEE Management Project, Bangladesh Computer Council, Agargaon, Dhaka.
15. Mr. Md. Golam Sarwar, Project Manager, Capacity Building on ITEE Management Project, Bangladesh Computer Council, Agargaon, Dhaka.
16. Senior System Analyst, Information & Communication Technology Division, Agargaon, Dhaka (Request for publish this GO in website).