

Government of the people's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
**Information and Communication Technology Division**  
BCC Bhaban(4<sup>th</sup>-5<sup>th</sup> Floor), Agargaon, Dhaka  
Fax: 8181565, URL: www.ictd.gov.bd

**Personnel Service Section**

No. 56.00.0000.015.25.009.14-585

Date: 02 August 2015

To : Chief Accounts Officer  
Information & Communication Technology Division (ICTD)  
CGA Bhaban, Segun Bagicha, Dhaka.

Subject: Sanction to participate in the "Smart City Regional Development Forum" & "e-Governance Regional Development Forum" to be held in Bangkok, Thailand during 19-22 August 2015.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of the following delegates to participate in the "Smart City Regional Development Forum" & "e-Governance Regional Development Forum" to be held in Bangkok, Thailand during 19-22 August 2015 under the terms and conditions described in para-03:

Sl. No	Name of the Delegates	Designation	Position of the team
01.	Mr. Shyam Sunder Sikder	Secretary, Information & Communication Technology Division	Team Leader
02.	Mr. S.M. Ashraful Islam	Executive Director (Additional Secretary), Bangladesh Computer Council (BCC)	Member
03.	Mr. Mohammad Rezaul Karim	Project Director (Joint Secretary), Leveraging ICT for Growth, Employment and Governance Project	Member
04.	Mr. Tarique M Barkatullah	Director (In-charge), Data Center, BCC	Member
05.	Mr. Anir Chowdhury	Policy Advisor, A2I Project, Prime Minister's Office	Member

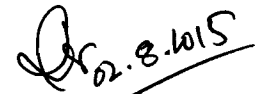
02. Mr. Shyam Sunder Sikder, Secretary, Information & Communication Technology Division will be accompanied by his wife Mrs. Suprema Sikder. All expenses of Mrs. Suprema Sikder will be borne by Mr. Shyam Sunder Sikder.

03. Terms & Conditions:

- (1) All expenses in this connection will be borne by the Leveraging ICT for Growth, Employment and Governance Project;
- (2) They will leave for Thailand on 18 August 2015 or nearest possible date and will return to Dhaka on 23 August 2015 or nearest possible date;
- (3) While on visit they will be treated as on duty.
- (4) They will draw their pay and allowance in local currency during the aforesaid period.

04. This sanction has been issued in public interest and with the approval of competent authority.

Your's sincerely



(K M Ali Azam)

Senior Assistant Secretary  
Phone: 02- 8181648 (off.)  
E-mail: admn1@ictd.gov.bd

Copy for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principle Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Mr. Shyam Sunder Sikder, Secretary, Information & Communication Technology Division, Dhaka.
5. H. E. Ambassador, Embassy of Bangladesh in Bangkok, Thailand.
6. Director General, Ministry of Foreign Affairs (Consular Wing) (Attested photocopy of concern note sheet enclosed for issuing Note Verbal in favor of the said officials/person).
7. Additional Secretary (All), ICT Division, Agargaon, Dhaka.
8. Managing Director, Bangladesh High-Tech Park Authority, BCC Bhaban, Agargaon, Dhaka.
9. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka.
10. Director General, Directorate of Information & Communication Technology, Agargaon, Dhaka.
11. Controller, Office of the Controller of the Certifying Authorities (CCA).
12. DG, Department of Immigration and Passports, Agargaon, Dhaka.
13. Joint Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
14. Mr. Mohammad Rezaul Karim, Project Director (Joint Secretary), Leveraging ICT for Growth, Employment & Governance Project, BCC Bhaban, Agargaon, Dhaka.
15. Mr. Tarique M Barkatullal, Director (In-charge), Data Center, Bangladesh Computer Council, Agargaon, Dhaka.
16. Mr. Anir Chowdhury, Policy Advisor, A2I Project, Prime Minister's Office, Tejgaon, Dhaka.
17. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
18. PS to Honorable State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
19. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
20. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.