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Government of the people's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
**Information and Communication Technology Division**  
Agargaon, Sher-E-Bangla Nagar, Dhaka  
Fax: 8181565, URL: www.ictd.gov.bd  
**Personnel Service Section**

No. 56.00.0000.015.25.039.15-614

Date: 13 August 2015

To : Chief Accounts Officer  
Information & Communication Technology Division (ICTD)  
CGA Bhaban, Segun Bagicha, Dhaka.

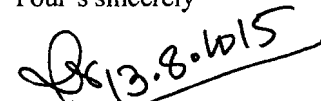
Subject: Sanction to participate in the "Round Table Discussion on Digital Government and AEC Business Opportunity" to be held in Thailand during 19-21 August 2015 and to attend "Executive Management Course" to be held in China during 23-29 August 2015.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of Mr. Zunaid Ahmed Palak MP, Hon'ble State Minister, Information & Communication Technology Division to participate in the "Round Table Discussion on Digital Government and AEC Business Opportunity" to be held in Thailand during 19-21 August 2015 and to attend "Executive Management Course" to be held in China during 23-29 August 2015; subject to the following terms and conditions:

**Terms and conditions:**

- o/e
- (1) All expenses in this connection of Hon'ble State Minister will be borne by the Leveraging ICT Project; ATCI and Info-Sarker Project;
  - (2) He will leave for Thailand on 18.08.2015 or nearest possible date and visit China from 23-29 August 2015, then he will return to Dhaka on 30.08.2015 or nearest possible date;
  - (3) While on this visit he will be treated as on duty.
  - (4) He will draw his pay and allowances in local currency during the aforesaid period.
2. This sanction has been issued in public interest and approval with the competent authority.

Your's sincerely



(K M Ali Azam)

Senior Assistant Secretary

Phone: 02-8181648

E-mail: admn1@ictd.gov.bd

**Copy for kind information and necessary action (not according to seniority):**

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H. E. Ambassador, Embassy of Bangladesh in Bangkok, Thailand/China.
4. Director General, Ministry of Foreign Affairs (Consular Wing) (Attested photocopy of concern note sheet enclosed for issuing Note Verbal).
5. Additional Secretary (All), ICT Division, Agargaon, Dhaka.
6. Managing Director, Bangladesh High-Tech Park Authority, BCC Bhaban, Agargaon, Dhaka.
7. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka.
8. Director General, Directorate of Information & Communication Technology, Agargaon, Dhaka.
9. Controller, Office of the Controller of the Certifying Authorities (CCA).
10. DG, Department of Immigration and Passports, Agargaon, Dhaka.
11. Joint Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
12. Project Director, Leveraging ICT for Growth, Employment & Governance Project, Agargaon, Dhaka.
13. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
14. PS to Honorable State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
15. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
16. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.